

**EVENING MEETING
BOARD WORK SESSION
MARCH 22, 2001
MINUTES**

The State Board for Community and Junior Colleges (SBCJC) met for dinner at 6:00 p.m. in The Edison Walthall Hotel, 225 East Capitol Street, Jackson, Mississippi, on March 22, 2001. Following dinner, board members and staff moved to Ballroom I on the 2nd floor in the Hotel.

Mr. George Walker, SBCJC Chair, officially called the meeting to order at 7:10 p.m. The following members were present: Brenda Collins, Henry "Bubba" Hudspeth, John Junkin, and George Walker. Ms. Yvonne Brown, Sara Fox, Joanna Heidel, Veldore Heidelberg, Jimmy Murphy, and Lawrence Warren were absent. State Board for Community and Junior Colleges (SBCJC) staff present included: Randall Bradberry, Becky Cade, Larry Day, Deborah Gilbert, Duane Hamill, Olon E. Ray, Wayne Stonecypher and Evelyn Webb.

Mr. Walker called on Mr. Duane Hamill, Resource Manager in the Accountability and Support Services Division of the SBCJC, to provide an overview of the Mississippi Quality Awards program. Mr. Hamill explained that the Mississippi Quality Awards program utilizes Malcolm Baldrige National Quality Award criteria to educate organizations and examiners, provide evaluations and ultimately various awards to businesses and industries throughout the state for participation and attainment of particular levels of achievement. The program utilizes the involvement of business professionals throughout the state contributing their time and effort as judges and examiners that actually go into participating companies and perform an extensive evaluation of a company. Prior to these examiner visits participating businesses undergo massive planning and self-evaluation efforts utilizing the Mississippi Baldrige criteria. The annual process culminates with a Quality Awards Conference and Awards Ceremony during the early Spring each year. Upon conclusion of Mr. Hamill's presentation, Dr. Ray commended Mr. Hamill for being chosen as an examiner by National Baldrige program, for his excellent work and for his and Dr. Webb's continued efforts to reduce the cost of the Mississippi program each year without decreasing quality and benefits. Program costs have been reduced by 50% over the last four-year period. Cost reductions included but were not limited to costs associated with print materials, examiner training and travel. (Refer to Attachment A.)

Mr. Walker then called on Ms. Deborah Gilbert to review the finance agenda items in the absence of Ms. Sara Fox, Board Liaison for Finance. Ms. Gilbert led discussion on the following items:

- 1) General Fund 2298 Disbursements totaling \$7,982,148 for April, \$6,887,709 for May and \$6,887,708 for June, 2001;
- 2) Educational Enhancement Fund Disbursements through March 31, 2001, for Funds 4080, 4110 and 4301 totaling \$3,858,579;
- 3) A review of financial statements as of February 28, 2001, for Funds 2291, 3291, and 4300; and
- 4) A report on administrative and support appropriations as approved in the legislative conference committee.

Upon conclusion of the finance agenda items, Mr. Walker called on Dr. Wayne Stonecypher to review program agenda items with those present. Ms. Heidel, board liaison for program activities was absent. Dr. Stonecypher distributed a copy of a list of vocational-technical programs that he said members would be asked to take action on during the 3/23/01 meeting. Dr. Stonecypher explained that each year staff reviews the enrollment of vocational/technical programs and recommends programs be placed on probation if the program enrollment falls below the ten full-time equivalent status, take programs off probation if their enrollment status has exceeded the probationary level over the past year and/or terminate programs if after a year they have not met the required enrollment level. This year staff recommends that six programs be taken off of probationary status, ten programs be placed on probationary and that one program be terminated. Dr. Stonecypher explained that the recommendation to terminate the Food Products program at Hinds was not due to an enrollment problem, but instead was a voluntary termination due to the fact that they program was a special program designed to address a specific need for a food service entity, but was no longer needed. In discussion of the programs Dr. Stonecypher also pointed out that a review of the programs pointed out a trend or pattern of low enrollment in machinist, machine shop assistant, tool and dye makers and welding type programs.

Next Mr. Walker called on Dr. Ray to make general remarks. Dr. Ray began by telling members how much he appreciates their support and working with them and staff. He then briefed members on a press release that was distributed today that explained community college leaders support of Joint Legislative Budget Committee revenue projections of 3.7%.

In other matters, Mr. Walker briefly shared with members that he and Joe Jones met with Lieutenant Governor Amy Tuck pertaining to workforce training. Mr. Walker explained that the Lieutenant Governor asked for support of their revenue estimates at the time.

Dr. Ray mentioned that Mr. Jimmy Murphy was not feeling well and was not at the meeting as result. However, he shared the fact that Mr. Murphy, Ms. Heidelberg and Mr. Warren had gone through a committee meeting with Senate members beginning their confirmation process. Final confirmation is expected to be completed within the week.

There being no additional business, the meeting was adjourned at 8:20 p.m.